

How to apply to the Ontario Disability Support Program (ODSP)

Step 1 • Qualify financially

- | | | |
|----------|--|--|
| 1 | Set up and go to your meeting at the ODSP office | Set up a meeting by calling your local ODSP office or using the online application form .

Family members who live with you should also go to the meeting. Take documents to prove you qualify, such as: <ul style="list-style-type: none"> • rental agreement or rent receipts • passports and birth certificates • proof of debts, like credit card bills and loans • proof of income, like pay stubs and income tax notices |
| 2 | Share your information with the ODSP worker and complete and sign your application | Usually, you must share information about: <ul style="list-style-type: none"> • the size of your family • jobs and income • savings and assets • immigration status • housing |
| 3 | Wait for the decision about being financially eligible | ODSP should tell you what they decide within 15 business days . If they say you do not qualify, ask for an internal review within 30 days . See the flowchart How to appeal a decision about ODSP . |

Step 2 • Qualify as a person with a disability

- | | | |
|----------|--|--|
| 1 | Get a Disability Determination Package | The package has 4 documents: the Health Report, the Activities of Daily Living Index, the medical consent form, and the Self Report. |
| 2 | Ask an approved health professional to fill out the Health Report and the Activities of Daily Living Index

Sign the medical consent form and fill out the Self Report | When all 4 of the documents in your package are complete, send them to the Disability Adjudication Unit (DAU).

You must send them within 90 days of when you got the package. But if you got the package in the mail, you have 93 days . You can ask the DAU for more time. |
| 3 | Wait for the DAU to decide if you qualify as a person with a disability | The DAU should give you a decision within 90 days . If they say you do not qualify, ask for an internal review within 30 days . See the flowchart How to appeal a decision about ODSP . |